

2018 Summer Youth Internship Program (SYIP), June 25 through July 30 Frequently Asked Questions (FAQs)

1. What is the Summer Youth Internship Program?

A 5-week work-based learning experience between M-DCPS high school students and businesses and organizations throughout Miami-Dade County. The Children's Trust, Miami Dade County, Career Source South Florida, Royal Caribbean Cruise Lines and JPMorgan Chase are several sponsoring organizations.

2. Who is eligible?

Rising 10th through 12th grade high school students between the ages of 15-18 and enrolled in Miami-Dade County Public Schools. Students must be eligible to work, reside in Miami-Dade County, open an account with the South Florida Federal Education Credit Union, and complete the online pre-internship course. The deadline to apply, which includes having completed the online course and opening of credit union account is May 25, 2018. The SYIP requires completion of 150 hours during the five-week period, June 25-July 30, 2018.

3. How do students enroll?

A student must first be enrolled in the online pre-internship course by their school's Teacher Champion and submit required completed documentation to teacher. Parents and students can contact the Internship Hotline (305-693-3005) to find out more about enrollment and their Teacher Champion.

4. How are students placed with an employer?

After completion of the online pre-internship course and submission of required documentation, students will be prompted to upload their resumes to Miami.getmyinterns.org, where they can begin to apply for jobs with internship providers. All internship providers have been approved by the Department of Career & Technical Education to hire students. **Completing the online pre-internship course does not guarantee placement into this program.**

5. Is this a paid internship?

If students are approved after completing all requirements, including being hired by a business/organization, they will receive grant payments or be placed on company payroll. Students will be notified to confirm that they are receiving grant payments by the Department of Career & Technical Education.

6. How do students get paid?

The Summer Youth Internship Program is sponsored by The Children's Trust, Miami Dade County, Royal Caribbean Cruise Lines, CareerSource of South Florida and JPMorgan Chase. Students will receive three (3) payments directly deposited into their South Florida Educational Federal Credit Union account:

- By Friday, June 29, 2018 (week 1) - \$100 to cover incidentals and includes transportation stipend.
- 2nd payment Week 3 – Friday, July 13, 2018
- 3rd payment Week 5 – Friday, August 3, 2018

Students must open their credit union accounts by Friday, May 25, 2018, to receive payments on time. If a student already has a credit union account, they must inform the bank of their participation in the Summer Youth Internship Program. Payments will be delayed if a student has not turned in their time sheets on time. No more than two absences are allowed and the required 150 total hours must be completed prior to the end of the internship on July 30th.

7. Will students be required to pay taxes?

All students must be eligible to work and complete a W-9 form for federal income tax purposes. No income taxes will be withheld, however when the program is completed, students will receive a 1099 form with the amount earned so that they can file their taxes with the IRS. The Foundation for New Education Initiatives will not process any payments to students who have not completed their W-9 form. Please make sure that the form is legible.

8. How are students graded?

Students completing the Summer Youth Internship Program will receive one high school academic credit. Students will be assigned a teacher over the summer who will collect their assignments and time sheets. Grade calculation: 50 % assignments and 50% internship supervisor assessment. Students may also receive dual enrollment college credit if they meet Miami Dade College established criteria and submit required forms by May 25.

9. Are students required to have Student Accident Insurance?

All students enrolling in the Summer Youth Internship Program must have Student Accident Insurance with HSR. **The fee is \$16 and is nonrefundable.** Health insurance that students have on their parents' or guardians' plan **does not meet** the requirement for Student Accident Insurance.

For more information, please call the Internship Hotline at 305-693-3005